

**BURLINGTON FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
Monday, September 12, 2016**

Members present: Chairman Conrad, Yvonne Manning, Keith McMain, Bob Parson, Todd Gross and Jason Bowling.

Members absent: Joe Walter

Also present were: Chief Barlow and Attorney Mike McKinney.

Chairman Conrad called the meeting to order at 5:00 p.m.

Chairman Conrad asked for an excused/unexcused vote for Bob Parsons being absent during the August 2016 district board meeting. Keith McMain made a motion to excuse Bob Parsons from the August 2016 meeting. Motion was seconded by Jason Bowling. Motion passed unanimously.

**Audience of Citizens:**

No comments

**Chief's Report:**

Reviewed the monthly run statistics

Chief Barlow provided an update on the radio study within Boone County, recruitment/retention and the part time program.

Chief Barlow went over the Paid Time Off program that was designed to award employees. This will be an achievement award based off of the personnel evaluations. Yvonne Manning stated she would like to review. Discussion will be tabled until the September board meeting.

**Chairmans Report**

Nothing to report

**Committee Reports:**

Nothing to report

**Consent Agenda**

Chief Barlow advised the board members that the reimbursement for Dawn Ferguson needed to be increased to \$110.00. Yvonne Manning made a motion to accept the increase of reimbursement to \$110.00. Motion was seconded by Jason Bowling.

Jason Bowling made a motion to accept the Consent Agenda to include the change in reimbursement for Dawn Ferguson. Motion was seconded by Keith McMain. Motion passed unanimously.

**Old Business**

**Policy #14: Membership and Employment Policy:** Discussion tabled until the October 2016 board meeting.

**New Business:**

**Accept Letter of Resignation:** Chief Barlow has asked the board members to accept the resignation of Kevin Vogelpohl. He has taken another position as the Fire Marshal for Florence Fire/EMS. Along with accepting the resignation letter, Chief Barlow would like the authorization to post for a vacant career Firefighter/EMT position. Keith McMain made a motion to accept Kevin Vogelpohl resignation and to authorize Chief Barlow to post for the open Firefighter/EMT position internally. Motion was seconded by Yvonne Manning. Motion passed unanimously.

**Executive Session:**

At 5:20p.m. Jason Bowling moved to enter into Executive Session. Bob Parsons seconded the motion. Motion passed unanimously

At 5:55 p.m. Keith McMains moved to leave Executive Session. Yvonne Manning seconded the motion. Motion passed unanimously.

At 5:57 p.m. Jason Bowling moved to adjourn. Yvonne Manning seconded the motion. Motion passed unanimously.

**Personnel:**

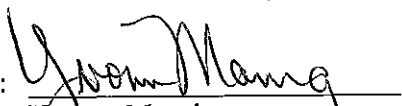
Bob Parsons made a motion to authorize Chief Barlow to extend an offer to which he recommends for the Part Time Training Officer after the interviews have been completed.

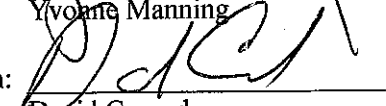
Yvonne Manning made a motion to authorize Chief Barlow to offer the positions to the top 3 applicants after the testing/scenarios have been completed. Motion was seconded by Bob Parsons. Jason Bowling abstained. Motion passed.

Bob Parsons made a motion to move Tanya Roberts from Volunteer/Scholarship status to the Part Time employee status. Motion was seconded by Yvonne Manning. Motion passed unanimously.

Bob Parsons made a motion to accept Darby Woods as a Junior Firefighter. Motion was seconded by Yvonne Manning. Motion passed unanimously.

Todd Gross made a motion to make volunteer John Lou Malloy a Lifetime Member of the Burlington Fire Protection District. Motion was seconded by Jason Bowling. Motion passed unanimously.

Secretary:   
Yvonne Manning

Chairman:   
David Conrad