

**BURLINGTON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
Monday, September 14, 2015**

Members present: Chairman Conrad, Andy Kuchar, Jason Bowling, Yvonne Manning, Bob Parsons and Keith McMMain.

Also present were: Chief Barlow and Attorney Mike McKinney.

Members absent: Joe Walter.

Chairman Conrad asked for a vote to excuse or not to excuse Andy Kuchar from the August 2015 meeting. Jason Bowling made a motion for Andy Kuchar to be excused from the August 10, 2015 meeting. Motion was seconded by Bob Parsons. Motion passed

Attorney Mike McKinney sworn in by oath Keith McMMain

District Board Chairman called the meeting to order at 5:00 p.m.

Audience of Citizens

No Comments

Chief's Report:

He went over the run statistics for the monthly and yearly totals. Safer Grant Scholarship has been officially accepted; 19 applications have been received and will be reviewed by the committee. Chief Barlow advised that he and Chief Hitzfield from Hebron have been appointed to the Communications Committee to help with the ongoing evaluation of the current communication system in Boone County. The Gutter/snow guard project will be starting and will last approximately 6-7 days.

Chairmans Report

Nothing to discuss

Committee Reports:

Nothing to discuss at this time

Consent Agenda

Chief Barlow advised that the reimbursement to Rob Butcher was actually a payment made on his credit card. No reimbursement is needed at this time. Jason Bowling made a motion to strike the Rob Butcher reimbursement from the Consent Agenda. Motion was seconded by Yvonne Manning. Motion passed unanimously. Bob Parsons made a motion to approve the consent agenda. Motion was seconded by Jason Bowling. Motion passed unanimously.

Old Business

Trade In Value of old Ladder Truck: President of 911 Fleet and Fire, Seth Poston has informed Chief Barlow that he will be keeping the original invoice submitted with the 10K trade in value from the 1992 Seagrave Ladder Truck.

New Ladder Truck related matters included payment: Spartan ERV representative did travel to the firehouse to inspect the truck and to fix problems from the "punch out" list that was provided to Spartan and 911 Fleet and Fire by Chief Barlow. Seth Poston was in attendance during the meeting and addressed the board members. The apology was given on behalf of 911 Fleet and Fire for some of the issues that were encountered. Mr. Poston and the board members had lengthy discussion about some of the items that had concerned them. Mr. Poston had discussed the approvals that he received from engineers and the normal adjustments that will need to be made to the ladder during its normal annual service tests. Jason Bowling suggested that the department have a Third Party UL test completed on the ladder to ensure that everyone is comfortable with the ladder. After much

discussion, Bob Parsons made a motion to approve payment to Spartan ERV for the ladder truck. Payment is to include the trade in value of 10K from the 1992 Seagrave. The amount motioned to approve is no more than \$862,734.00. Motion was seconded by Andy Kuchar. Motion passed 3 votes to approve and 1 vote to not approve. Jason Bowling made a motion to approve funding for a Third Party UL test to be completed. Motion was seconded by Bob Parsons. Motion passed unanimously.

Ambulance purchase and related matters: Assistant Chief Butcher, Jason Wallace and Kevin Vogelpohl went to Orlando, FL to conduct the inspection on the new ambulance. Assistant Chief Butcher stated that there was only about 47 items on the "punch out" list for them to complete before it gets delivered. The items are very minor, otherwise the ambulance is fantastic and built very well. Assistant Chief Butcher advised the board members that the final cost will not be the \$194,700 that was originally quoted. The vehicle replacement account is funded for this to be a cash purchase. Chief Barlow recommended the board members to allow the district to release payment to Muster Emergency Vehicles once the ambulance has been delivered. Yvonne Manning made a motion to release payment, not to exceed \$194,700 to Muster Emergency Vehicle once ambulance is available to be delivered. Motion was seconded by Jason Bowling. Motion passed unanimously.

SAFER scholarship agreement and related documentation: Chief Barlow discussed with the board members the process that involved many of the members to determine the best candidates for the Scholarship program. The interview committee included: Chad Cappaert, Greg Schultz, board member from Belleview-McVile and Chief Barlow. Attorney Mike McKinney had made some suggestions on changes that should be made to the agreement to include clarification on the 1099 information. Bob Parsons made a motion to accept the scholarship agreement once the changes have been discussed to include any changes made about the 1099. Motion was seconded by Yvonne Manning. Motion passed unanimously.

The memo of understanding between the Burlington Fire Protection District and Belleview-McVile was constructed. The memo states that the Burlington Fire Protection District controls all involved with the SAFER Scholarship Grant. Jason Bowling made a motion to accept the Memo of Understanding. Motion was seconded by Bob Parson. Motion passed unanimously.

New Business:

FIRE Act Grant Award Notification EMW-2014-FO-05118: Chief Barlow advised the board members that the district received notification that they have been awarded the Fire Act grant that consists of new SCBA bottles. This will have minimal cost of 10% for the district. Jason Bowling made a motion to accept the Fire Act grant along with the 10% cost to the district. Motion was seconded by Bob Parsons. Motion passed unanimously.

Budget Amendment for FY 15-16: Chief Barlow presented to the board members a memo that serves as a brief summary of the ongoing projects within the district. The projects are funded through budget adjustments to maintain no new budget impact or they are related to either grant income or lease revenues for the proposed projects. A copy of the memo has been included to describe such budget items. Bob Parsons made a motion to approve said budget amendments included on the memo. Motion was seconded by Yvonne Manning. Motion passed unanimously.

Executive Session:

At 6:05p.m. Yvonne Manning moved to enter into Executive Session. Bob Parsons seconded the motion. Motion passed unanimously.

At 6:24p.m. Jason Bowling moved to leave Executive Session. Bob Parsons seconded the motion. Motion passed unanimously.

At 6:26p.m. Jason Bowling moved to adjourn. Keith McMMain seconded the motion. Motion passed unanimously.

Personnel:

Jason Bowling made a motion to accept the following individuals as Junior Firefighters; Austin Vincent, Daniel Vincent and Brandon Padilla. Motion was seconded by Bob Parsons. Motion passed unanimously.

Jason Bowling made a motion to accept the following individuals as volunteer members; Alan "Chip" Terry, Joshua Blevins, Zachary Buring, Alexandra Hedges, Nathan Gutzeit and Brandon Ponticello. Motion was seconded by Bob Parsons. Motion passed unanimously.

Jason Bowling made a motion to accept the following individuals as scholarship volunteer members; Kyle Hathorn, Josh Pollitt, Zachary Curtis, Matthew LaFontaine and William "Geoffrey" Murphy. Motion was seconded by Bob Parsons. Motion passed unanimously.

Jason Bowling made a motion to accept the reinstatement of Brandi Iannelli for educational practicum. Motion was seconded by Bob Parsons. Motion passed unanimously.

Jason Bowling made a motion to approve the following existing members into the FEMA SAFER Scholarship program; Jeremiah Johnson, Ryan Romey, Brendan McHugh and Tanya Roberts. Motion was seconded by Bob Parsons. Motion passed unanimously.

Jason Bowling made a motion to remove the following volunteers from the roster; David Merse, Tony Kirby, Steven Linville and Kyle Lawrence. Motion was seconded by Bob Parsons. Motion passed unanimously.

Secretary: _____
Yvonne Manning

Chairman: _____
David Conrad

