

**BURLINGTON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
Monday, November 14, 2016**

Members present: Chairman Conrad, Joe Walter, Yvonne Manning, Keith McMain, Todd Gross and Jason Bowling.

Also present were: Chief Barlow and Attorney Mike McKinney.

Members absent: Bob Parsons

Chairman Conrad called the meeting to order at 5:00 p.m.

Audience of Citizens:

No comments

Chief's Report:

Reviewed the monthly run statistics

Chief Barlow advised the board members that Ladder 710 is back in service. We have received the certificate of inspection from STI.

Burlington Fire Department was involved with sponsoring a poster contest with the 3 counties. There was 3 winners from Burlington.

Burlington Fire Protection district along with Ali Hedges conducted a Smoke Detector Blitz the last weekend in October. There was approximately 250 homes that were assisted.

RFP for the LED sign has been sent out

Draft RFP has been produced for IT services. The RFP will be going out shortly.

Chairmans Report

Nothing to report

Committee Reports:

Nothing to report

Consent Agenda

Chief Barlow advised the board members that the \$56.97 reimbursement was for fuel when bringing the ladder truck to Spartan.

Joe Walter made a motion to accept the Consent Agenda. Motion was seconded by Keith McMain. Motion passed unanimously.

Old Business

Achievement Award-Discretionary Benefit Time: Chairman Conrad asked the board members if they had any questions about the achievement awards discussed by Chief Barlow. Yvonne Manning asked Chief Barlow to report back with an update periodically to ensure that there will be no budget changes. Yvonne Manning made a motion to authorize Chief Barlow to issue Achievement Awards with discretionary benefit time ranging from 2-24 hours. Motion was seconded by Todd Gross. Motion passed unanimously.

New Business:

1st presentation FY 2016//2017 budget amendment Part Time: Chief Barlow included in the board packet an informational sheet on the budget amendment that will need to be approved to increase funds in the Part Time line item. Chief Barlow asked for the board to discuss increasing the Part Time line item by \$57,000. This will bring the budget for Part Time to \$68,456.00. Board members will discuss and will have decision for the December board meeting.

Executive Session:

At 5:14p.m. Keith McMMain moved to enter into Executive Session. Joe Walter seconded the motion. Motion passed unanimously

At 5:28 p.m. Yvonne Manning moved to leave Executive Session. Keith McMMain seconded the motion. Motion passed unanimously.

At 5:30 p.m. Keith McMMain moved to adjourn. Todd Gross seconded the motion. Motion passed unanimously.

Personnel:

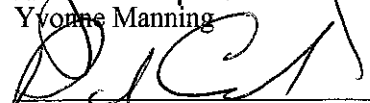
Yvonne Manning made a motion to accept the following individuals as Junior Firefighters; Cooper Stanley and Justin Townsend. Motion was seconded by Todd Gross. Motion passed unanimously

Jason Bowling made a motion to accept the following individuals as volunteer members; Preston Saunders, Christopher Philbrook and Mark South. Motion was seconded by Keith McMMain. Motion passed unanimously.

Secretary:


Yvonne Manning

Chairman:


David Conrad