

**BURLINGTON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
Monday, May 9, 2016**

Members present: David Conrad, Joe Walter, Yvonne Manning, Keith McMain, Bob Parsons, Andy Kuchar and Jason Bowling.

Also present were: Chief Barlow and Attorney Mike McKinney.

Keith McMain made a motion to excuse Joe Walter and Bob Parsons from the April 11th District Board Meeting. Motion was seconded by Jason Bowling. Motion passed unanimously.

District Board Chairman called the meeting to order at 5:00 p.m.

Audience of Citizens:

No Comment

Chief's Report:

Chief Barlow went over monthly run statistics

Chief Barlow advised the board members that the UFIR was completed and submitted for the deadline of June 1st. Chief Barlow provided a draft version of the Part Time program to the board members for review.

Chairmans Report

Board Elections will be on Saturday, June 25th from 11:00am to 2:00pm at the Burlington Fire Department. There are (3) nominations; Jason Wallace, Todd Gross and Andy Kuchar.

Committee Reports:

Nothing to report

Consent Agenda

Jason Bowling made a motion to approve the consent agenda. Motion was seconded by Bob Parsons. Motion passed unanimously.

Old Business

FY 2016-2017 Budget: The budget committee has reviewed and discussed the budget that was given to them by Chief Barlow. The board members expressed their gratitude for all of the hard work that was done by all employees involved with putting together the information needed to make this a balanced budget. Joe Walter went over the highlights to the proposed, balanced budget. The budget includes a 2.5% raise for all career personnel, 100% paid medical and dental insurance, new position and part time program being added along with more money available for training opportunities. Joe Walter made a motion to approve the FY 2016-2017 budget that was given to the budget committee. Motion was seconded by Andy Kuchar. Motion passed unanimously.

New Business:

Job Description Amendment – Officer Candidate Sergeant: Chief Barlow provided a copy of the proposed changes to the job description for the Officer Candidate Sergeant position. Bob Parsons made a motion to approve the proposed job description for the Officer Candidate position as sergeant as budgeted. Motion was seconded by Yvonne Manning. Motion passed unanimously.

Job Description Amendment - Training Officer: Chief Barlow provided a copy of the proposed changes to the job description for the Training Officer position. Keith McMMain made a motion to approve the proposed job description for the Training Officer position as budgeted. Motion was seconded by Andy Kuchar. Motion passed unanimously.

Resolution #2016-1 establishing pay rates: Chief Barlow presented to the board members the resolution #2016-1 base rates for the FY 2016-17 as budgeted. Andy Kuchar made a motion to approve the Resolution #2016-1 base pay rates according to the approved FY 2016-17 budget. Motion was seconded by Bob Parsons. Motion passed unanimously.

First presentation of the FY 15-16 year end adjustments: Chief Barlow provided a copy of the proposed FY 15-16 year-end adjustments. Chairman Conrad advised the board members to look over and to submit any questions to Chief Barlow. This will be discussed during the June 2016 District Board meeting.

Part Time PRN program: Yvonne Manning made a motion to approve the proposed Part Time PRN program and to establish a pool of individuals. Motion was seconded by Bob Parsons. Motion passed unanimously.

Executive Session:

At 5:50p.m. Bob Parsons moved to enter into Executive Session. Jason Bowling seconded the motion. Motion passed unanimously.

At 5:58 p.m. Jason Bowling moved to leave Executive Session. Yvonne Manning seconded the motion. Motion passed unanimously.

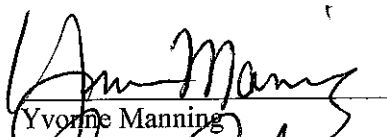
At 6:00 p.m. Jason Bowling moved to adjourn. Bob Parsons seconded the motion. Motion passed unanimously.

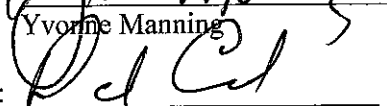
Personnel:

Jason Bowling made a motion to accept Andrew Briggs as our new summer college Co-Op. Motion was seconded by Keith McMMain. Motion passed unanimously.

Keith McMMain made a motion to accept Chief Barlow moving forward with making a contingent job offer to the FT candidate. Motion was seconded by Jason Bowling. Motion passed unanimously.

Yvonne Manning made a motion to add the new Part Time program to new business. Motion was seconded by Andy Kuchar. Motion passed unanimously.

Secretary: 
Yvonne Manning

Chairman: 
David Conrad