

**BURLINGTON FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING  
Monday, June 13, 2016**

Members present: Joe Walter, Yvonne Manning, Keith McMMain, Andy Kuchar and Jason Bowling.  
Members absent: Chairman Conrad and Bob Parsons  
Also present were: Chief Barlow and Attorney Mike McKinney.

Acting District Board Chairman Joe Walter called the meeting to order at 5:00 p.m.

**Audience of Citizens:**

No Comment

**Chief's Report:**

Reviewed the monthly run statistics

Advised the board members that a letter was received from Florence Fire in regards to the fire that was on June 7<sup>th</sup>, a job well done by "B" shift.

Advised that there have been no updates on the Part Time program

Advised that the FEMA audit for the retention grant has been completed and we were notified that we passed.

Advised that the State Aid for the FY 2016/2017 has increased from \$8,250 to \$11,000 annually.

Chief Barlow conducted the swear-in ceremony for the new employee, Parker Malloy.

**Chairmans Report**

Acting Chairman Joe Walter discussed that the board elections will be held on Saturday June 25, 2016 between 11:00am and 2:00pm. There will need to be 2 board members in attendance. Joe Walter stated that he will be able to come up and that he will contact David Conrad.

**Committee Reports:**

Nothing to report

**Consent Agenda**

Yvonne Manning made a motion to approve the consent agenda. Motion was seconded by Jason Bowling. Motion passed unanimously.

**Old Business**

**FY 2015-2016 FY Adjustments:** The 2015-2016 FY adjustments was given out to all board members during the May 2016 district board meeting. Along with the changes that were given during the May 2016 meeting, Chief Barlow has asked to increase line item 6133 Community CPR/Supplies to be increased to \$5,925.00. This line item is self-funded by the CPR income that we receive. Upon review, Jason Bowling made a motion to approve the FY 2015-2016 amendments that were given during the May 2016 meeting along with the recommendation of increasing line item 6133 to \$5,925. Motion was seconded by Keith McMMain. Motion passed unanimously.

**Resolution #2016-1 amendment:** Due to the recent change in the state incentive pay from \$3,100 to \$4,000, Chief Barlow has asked the board members to amend the resolution #2016-1. This will increase the rate 3 by \$0.33, which will be effective July 1, 2016. Jason Bowling made a motion to accept the amendment to resolution #2016-1. Motion was seconded by Keith McMMain. Motion passed unanimously.

**New Business:**

**Resolution #2016-2 Authoring application for KY Homeland Security Grant:** Chief Barlow has asked the board members to approve Chairman Conrad to sign authorizing the district to apply for a grant with the Kentucky of Homeland Security. This grant is to purchase pagers and security system for the building. Yvonne Manning made a motion to allow Chairman Conrad to sign the application for the Homeland Security Grant. Motion was seconded by Jason Bowling. Motion passed unanimously.

**Medicount Management Contract:** The contract was sent over to attorney Michael McKinney for review. The attorney has some minor changes that will need to be made. Keith McMMain made a motion to accept Chairman Conrad to sign the new contract with Medicount Management once the changes have been completed by Michael McKinney. Motion was seconded by Andy Kuchar. Motion passed unanimously.

**FEMA Disaster declaration:** Chief Barlow has asked the board members to authorize Bob Parsons, treasurer, to sign the KY renewal contract for FEMA Disaster declaration (wall project). This is just formality until they close the project out. Keith McMMain made a motion to approve Bob Parsons to sign the renewal contract with FEMA. Motion was seconded by Andy Kuchar. Motion passed unanimously.

**KCTCS Gateway Renewal Contract:** Chief Barlow advised the board members that the renewal contract for KCTCS – Gateway program was sent to the attorney for review. This contract is to allow the students of Gateway to perform their required ride-along time with the Burlington Fire Protection District. Attorney Mike McKinney has reviewed and sees no problems with it. Andy Kuchar made a motion to approve Chairman Conrad to sign the agreement with KCTCS-Gateway. Motion was seconded by Yvonne Manning. Motion passed unanimously.

**Cincinnati State:** Chief Barlow advised the board members that the renewal contract for Cincinnati State program was sent to the attorney for review. This contract is to allow the students of Cincinnati State to perform their required ride-along time with the Burlington Fire Protection District. Attorney Mike McKinney has reviewed and sees no problems with it. Andy Kuchar made a motion to approve Chairman Conrad to sign the agreement with Cincinnati State. Motion was seconded by Yvonne Manning. Motion passed unanimously.

**Executive Session:**

At 5:25p.m. Andy Kuchar moved to enter into Executive Session. Keith McMMain seconded the motion. Motion passed unanimously.


At 5:30 p.m. Jason Bowling moved to leave Executive Session. Yvonne Manning seconded the motion. Motion passed unanimously.

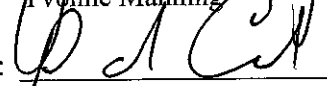
At 5:36 p.m. Keith McMMain moved to adjourn. Yvonne Manning seconded the motion. Motion passed unanimously.

**Personnel:**

Keith McMMain made a motion to accept Elizabeth Taylor as a volunteer. Motion was seconded by Yvonne Manning. Motion passed unanimously.

Keith McMMain made a motion to accept Courtney Payne as a Junior Firefighter. Motion was seconded by Yvonne Manning. Motion passed unanimously.

Secretary:   
Yvonne Manning

Chairman:   
David Conrad