

**BURLINGTON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
Monday, June 8, 2015**

Members present: Chairman Conrad, Joe Walter, Bob Parsons, Jason Bowling and Andy Kuchar
Also present were: Chief Barlow and Attorney Mike McKinney.

Members absent: Yvonne Manning and Robert Hurst

Chairman Conrad asked for a vote to excuse or not to excuse the following members from the May 11, 2015 meeting; Joe Walter and Robert Hurst. Andy Kuchar made a motion to excuse Joe Walter and Robert Hurst from the May 11, 2015 meeting. Motion was seconded by Bob Parsons. Motion passed

District Board Chairman called the meeting to order at 5:00 p.m.

Audience of Citizens

No Comments

Chief's Report

Chief Barlow reported on squad call and fire incidents along with the following items:
DLG budget estimates for the FY 15-16 have been complete
Live Fire training has been rescheduled for June 13th at house on Idlewild Road
RFP opening for gutters was on June 3rd at noon
RFP opening for the ambulance bid will be on June 12th at noon

Chairmans Report

Trustee election will be on Saturday, June 27th from 11:00am to 2:00pm. Joe Walter was the only candidate that has put in a nomination. Chairman Conrad has been reappointed for another 3 years.

Committee Reports

No Comments

Consent Agenda

Jason Bowling made a motion to approve the Consent Agenda. Motion was seconded by Joe Walter. Motion passed unanimously. Motion passed unanimously.

Old Business

Ladder Truck related matters: The ladder truck has been delivered but is currently not in service yet. The ladder truck will be taken to 911 Fleet to get the graphics/lettering and equipment mounted. A representative from Spartan will be here this week to perform training with the (3) different shifts along with any volunteers that will be here. Chief Barlow has asked Chairman Conrad and the board members to authorize payment to Spartan ERV, payment will need to be issued within 3 days of acceptance. Andy Kuchar made a motion authorizing Chief Barlow to make payment to Spartan ERV upon acceptance of the ladder truck at completion. The motion was seconded by Bob Parsons. Motion was passed unanimously.

RFP for ambulance purchase: Chief Barlow advised the board members that a Special Meeting needs to be scheduled before July 1, 2015 to award the bid for the ambulance purchase. This will ensure that the contract will be before the June 30th deadline. Chairman Conrad and the other board members coordinated schedules and set the

meeting up for Monday, June 22nd at 5:00pm. Special meeting will be announced accordingly. Jason Bowling made a motion to schedule the Special Meeting for Monday, June 22, 2015 at 5:00pm, at the Burlington Fire Department, to award the ambulance bid based off of the RFP's that will be received. The motion was seconded by Andy Kuchar. Motion passed unanimously.

FY 2014-2015 Budget Amendments DLG compliance: 2014-2015 budget amendments were distributed to the board members for them to look over, comment or to ask questions. Board members reviewed the amendments and have to comments or concerns. Jason Bowling made a motion to accept the proposed amendments presented by Chief Barlow for the FY 2014-2015. Motion was seconded by Joe Walter. Motion passed unanimously.

New Business:

Award contract for gutter RFP: There was only (1) proposal received for the gutters/ice guard RFP. Crisp Roofing LLC submitted quote for project as the following; Gutters \$13,400 and Snow Retention System \$14,300 for a total project cost of \$27,700.00 This will include 100% guarantee on all labor to be free from defects in workmanship for a period of 5 years from completion date. Attorney Mike McKinney has asked that there be some minor changes made to the contract to include a start/end date of the project. Mike McKinney will revise the contract. Jason Bowling made a motion to award the gutter/ice guard RFP to Crisp Roofing LLC once the contract has been revised by the district attorney. Motion was seconded by Joe Walter. Motion passed unanimously.

Resolution #2015-2: Chief Barlow asked the district board members to authorize the chairman to sign the resolution allowing the district to submit application for the KY Office of Homeland Security Grant that will hopefully allow us to have funding for 20 personal alert pagers and to enhance current building security. Jason Bowling made a motion to authorize the board chairman to sign resolution allowing the district to submit application for the KY Office of Homeland Security Grant. Motion was seconded by Bob Parsons. Motion passed unanimously.

Resolution #2015-3: Chief Barlow presented all board members via email the resolution for establishing the new base pay rates for the Fiscal Year 2015-2016 to include the increase approved upon in the budget. Jason Bowling made a motion to approve the Resolution #2015-3 Establish New Base Pay Rates for the FY 2015-2016 and be signed by the District Board Secretary. Motion was seconded by Bob Parsons. Motion passed unanimously.

KY Chamber of Commerce membership: The KY Chamber of Commerce membership is up for renewal in July 2015. Chief Barlow asks Chairman Conrad if the board would like to renew the membership. Jason Bowling asked how much the membership was and what it has done to benefit us. Chief Barlow stated that the membership is roughly \$500.00 and it has given us a 10% reduction right off the top off of our workers compensation insurance. Bob Parsons made a motion to approve the renewal of the KY Chamber of Commerce membership. Motion was seconded by Joe Walter. Motion passed unanimously.

Executive Session:

At 5:20p.m. Bob Parsons moved to enter into Executive Session. Jason Bowling seconded the motion. Motion passed unanimously.

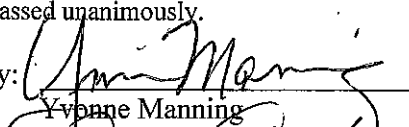
At 5:25.m. Bob Parsons moved to leave Executive Session. Joe Walter seconded the motion. Motion passed unanimously.

At 5:26 p.m. Jason Bowling moved to adjourn. Bob Parsons seconded the motion. Motion passed unanimously.

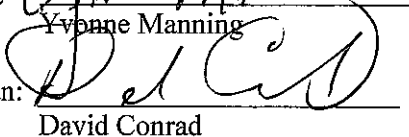
Personnel:

Jason Bowling made a motion to take Justin Hall off of his probationary period. Andy Kuchar seconded the motion. Motion passed unanimously.

Secretary:


Yvonne Manning

Chairman:


David Conrad