

BURLINGTON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
Monday April 11, 2016

Members present: Chairman Conrad, Andy Kuchar, Yvonne Manning, Jason Bowling, and Keith McMMain. Also present were Chief Barlow, Attorney Mike McKinney, and citizens
Absent: Joe Walter, Bob Parsons

At 5:00 pm, Chairman Conrad called the meeting to order, all those attending stood for the Pledge of Allegiance

Audience of Citizens: None

Chiefs Report: Chief reported on squad calls and fire incidents highlighting comparison data. He also reported on the following items:

- Ladder truck update: STI testing is done; recommendation is for Emergency use only. Additional information to be discussed in Executive Session per guidelines.
- Homeland Security grant for rope rescue equipment awarded- \$3700, Notice attached to minutes
- PVA provided preliminary numbers only; generally the numbers are up over last year's preliminary data.
- Annual notice was received from the fiscal court; they will accept our request for contributions.

Chairman's report: none

Committee reports: Finance budget committee report was presented under new business. No other reports were filed by other committees.

Agenda and Changes, Consent Agenda

Jason Bowling motioned to approve the consent agenda, 2nd by Keith McMMain, Motion passed unanimously. This consent agenda includes financial reports, meeting minutes, and petty cash, and miscellaneous bills.

Old Business- None

New Business

-First presentation of FY 16-17 budget

- Yvonne reported the finance committee has met and reviewed the budget recommendations in detail. The committee is appreciative of the hard work of staff and management in preparing the budget for review. Some budget highlights include: balanced budget, career staff pay raise, increased training, additional staffing, building and asphalt maintenance, and others.
- The FY 16-17 budget will be emailed to each board member for their review and analysis. It is the finance committee's recommendation to the remaining board members to be prepared to vote on the budget during the May, 2016 board meeting, and ask each member to email either Joe Walter or Chief with budget questions prior to the May board meeting.
- It is also the intent of the finance committee to recommend budget approval unless there is a compelling reason not to approve.

-Adjust FY 15-16 budget

- Grant income (#4840) and grant expense (#6091) lines for grant award-

Action- Mr. Bowling motioned to approve the FY 15-16 budget line items, Mr. Kuchar 2nd motion, and the motion passed unanimously.

Action- Mr. Bowling motioned for Executive session, 2nd by Mr. McMMain, and Motion passed unanimously. The board went into executive session at 5:20 pm. The board returned to regular session at 6:00 pm.

Action-Motion by Mr. Bowling, 2nd by Mr. Kuchar to add 7 volunteers: Haley Harris, Bradley Mulberry, Zachary Davis, Amna Butt, Molly Rice, Dawn Ferguson, Melissa Wilson, EMS only. Passed unanimously.


Action-Motion by Mr. Bowling, 2nd by MS Manning to change status of Brad Miller from volunteer to part time. Motion passed unanimously.

There was brief discussion regarding part time needs vs. Overtime and PRN vs scheduled. That issue was tabled and will be added to the next agenda.

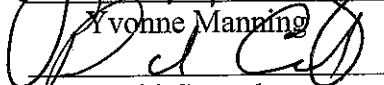
Action- Motion by Mr. McMMain, 2nd by Mr. Kuchar to direct Attorney McKinney to write a letter to Spartan regarding ladder truck issues with a response deadline of 04/27/16. Motion passed unanimously,

Mr. Bowling motioned to adjourn at 6:05pm, 2nd by Mr. McMMain, passing unanimously.
Respectfully submitted,

Secretary:


Yvonne Manning

Chairman:


David Conrad